

Youth Advocate Officer

Post/ job Title: Youth Advocate Officer

Salary: £14k per annum (2 years Contract)

Hours: 25 hours per week

Pension: 4% employer contribution

Probation Period: 3 Months

Location: Active Horizons, Community Hub, Erith.

Accountable to: Youth Programmes Manager

Closing Date: 1 October 2022, Immediate Start

About Active Horizons

Active Horizons is an award-winning youth organisation set up to support the needs of young people mainly from the Black minority and ethnic community. Based in Erith, London Borough of Bexley.

We are a growing, ambitious, and dynamic charity looking for someone to join us to move and shake things.

About the Role

Active Horizons is seeking a Youth Advocate Officer who is fired-up with the right attitude, bold, disciplined and fired up individual who believes in youth-led action for social change.

You will be the person who acts in the best interest for the young people we support to enable them to have a voice in issues as racism as identified by young people in schools and communities. You will ensure that young people participate in meaningful, positive programme, Proa-actively built external relationships with key individuals, institutions, agencies as well as statutory services with the interests of young people's needs.

Responsibilities

- Your responsibilities will build the capacity of young people through developing and delivering our anti-racism programme directly in schools and the community.
- You will take the lead on our campaigns, developing strategies.
- Plan, deliver and organise weekly youth activities such as trainings and workshops. Be able to collate data and information that helps build up the projects aims.

- You will address inequality, diversity, and inclusion, with the ability to inspire confidence in young people. Be able to understand youth work and community development principles, as a tool to achieve the aims.
- You will engage with people who have lived experience of issues such as racism and or discrimination.
- With proven organisation, communication, and interpersonal skills you will have the ability to work independently and to deliver activity to agreed timeframes.
- You will work with a range of stakeholders to achieve results and the ability to evaluate activities and demonstrate impact.
- You will be a great communicator and able to articulate issues such as racism, on behalf of the young to audiences that might not have the awareness of issues that we work on.
- working young people in groups, and research to ensure our approach is meaningful and then collaborate closely with partners.
- Develop networks and partnerships to influence and build positive relationships, bringing people together.
- Develop and market promotional material for the campaigns.
- To work with local media to gain positive media coverage for issues relating to the experiences of young refugee and migrant communities

Diversity and Equal Opportunity

- Ensure that regular communications –both verbal and written – with service users are in an accessible and appropriate format.
- Work within a multi-disciplinary team with partner organisations, to ensure the service is equally promoted and accessible to all.

General

- Maintain accurate and appropriate records of all work undertaken with service users, and produce reports as needed
- Work collaboratively with colleagues across Active Horizons: cross-referring service users, taking part in team meetings, organisational development, and being involved in Active Horizons wide events
- Work within Active Horizons' policies and procedures, and support the project co coordinator to review and develop service-specific policies and procedures as needed
- Attend regular supervision with the manager, and be willing to undertake training and professional development as needed.

- Maintain an awareness of legal and policy changes and good practice, as they affect young people and volunteers.

Person Specification

- Shares Active Horizons ethos & values.
- You will have some experience of working/volunteering in a community organising or campaigning environment. Or have lived experience of racism or discrimination.
- Be a good listener, able to build strong relationships and develop a strong strategic vision to make change happen.
- You are also an excellent communicator, with good influencing and negotiating skills, who will be comfortable representing us to a range of external stakeholders.
- Ability to research and interpret information and data relating to the causes and be able to use it to influence to decision makers.
- A team player with a 'can-do' attitude.
- You will be able to maintain the strictest confidence, especially when dealing with sensitive or confidential information.
- You will possess excellent social skills and be able to effectively engage with key stakeholders such as Young people, community members, funders, and partners to ensure their co-operation to achieve the best possible outcome.
- Experience of direct face to face work with refugee or migrant community organisations
- Ability to organise and run group sessions with community members including, planning and presenting.
- Effective policy engagement techniques for community groups at a local, regional and national level.
- Ability to identify and encourage potential in others. Aptitude for building good rapport with young people.

We strongly advise you to research about the work of Active Horizons.

Safeguarding

You will be committed to safeguarding and promoting the welfare of children, young people, to respond proactively to any concerns. Successful applicants are required to undertake an Enhanced Disclosure via the Disclosure and Barring Service (DBS).

NB: Due to large numbers of applications we receive, we can not give feedback for unsuccessful applications.

How to Apply

Please complete the job application form at this link

<https://forms.gle/RZ9Z3prUAx2aqQAH6>

Should you need to discuss anything in relation to this role you can contact Active Horizons Director, Yeukai Taruvinga at yeukai@activehorizons.org.uk

Your application should respond to points in the person specification to demonstrate your suitability for the role.

**To apply for the post, complete job application here
and also, on our website www.activehorizons.org**